

## Glossary of Terms and Acronyms

This Glossary of Key Terms and Acronym List includes terminology important to stakeholders in the field and commonly found throughout our materials and resources.

**Active Shooter:** Someone who is “actively engaged in killing or attempting to kill people in a confined and populated area.”

**Annexes: (Functional):** The (**APPENDIX**) section of a plan that details the goals, objectives, and courses of action related to functions (e.g., evacuation, communications, recovery) that apply across multiple threats and/or hazards. These set forth how the district or school will manage a function before, during, and after an emergency.

**Annexes: (Threat- and Hazard-Specific):** The (**APPENDIX**) section of a plan that specifies the goals, objectives, and courses of action that a district or school will follow to address a particular type of threat or hazard (e.g., hurricane, active shooter). These set forth how the district or school will manage a threat or hazard before, during, and after an emergency.

**Basic Plan:** The section of the EOP that provides an overview of the district’s or school’s approach to operations before, during, and after an emergency. This section addresses the overarching activities the district or school will undertake regardless of the function, threat, or hazard.

**Community Organizations:** Those entities within the community that can support emergency management for schools (e.g., Red Cross, Boys & Girls Club, faith-based organizations).

**Community Partners:** Those with a responsibility in school emergency management, including local government, first responders (law enforcement officers, fire officials, and emergency medical services personnel), as well as public and mental health entities.

**Continuity of Operations Plan (COOP):** That portion of a district EOP which provides for the continuity of essential services during an emergency and its immediate aftermath up to 30 days.

**Courses of Action:** The what, who, when, where, why, and how for each threat, hazard, and function within an EOP.

**District Plan:** A local education agency (LEA) or school district EOP.

**Emergency Operations Plan (EOP):** A safety plan that specifies procedures sites must follow before, during, and after potential emergency events, and in response to both threats and hazards.

**Goals:** Broad, general statements that indicate a desired outcome in response to the threat or hazard identified within an EOP.

**Hazards:** Potential dangerous events which include natural disasters, disease outbreaks, and accidents.

**Incident Command System (ICS):** A standardized approach for incident management, regardless of cause, size, location, or complexity.

**LEA:** Local Education Agency; a school district; Law Enforcement Agency

**Mitigation:** The capabilities necessary to eliminate or reduce the loss of life and property damage by lessening the impact of an event or emergency; and, reducing the likelihood that threats and hazards will happen.

**Objectives:** Specific, measurable actions that are necessary to achieve the goal(s) identified within an EOP.

**Prevention:** The capabilities necessary, and the actions taken, to avoid, deter, or stop an imminent crime or threatened or actual mass casualty incident.

**Protection:** The capabilities, and ongoing actions, to secure districts and schools (including students, teachers, staff, visitors, networks, and property) against acts of violence and manmade or natural disasters.

**RCW:** The Revised Code of Washington; the laws which districts and schools must follow.

**Recovery:** The capabilities necessary to assist schools within the district (and the district overall) affected by an event or emergency in restoring the learning environment.

**Response:** The capabilities necessary to stabilize an emergency once it has already happened or is certain to happen in an unpreventable way; establish a safe and secure environment; save lives and property; and facilitate the transition to recovery.

**Safety Plan:** See: Emergency Operations Plan

**School:** A school building or campus.

**School District:** A local education agency (LEA).

**School Plan:** A school building or campus safety / EOP.

**Threats:** Potentially dangerous events which are human-caused such as crime and violence.

## Education-Related Acronyms

### A

ADA	Americans with Disabilities Act
AESD	Association of Educational Service Districts
AG	Attorney General
AAG	Assistant Attorney General (Plural: Assistant Attorneys General)
ALE	Alternative Learning Experience
AMAO	Annual Measurable Achievement Objectives
AP	Advanced Placement
APCAC	Admissions & Professional Conduct Advisory Committee
ASCA	American School Counselors Association
AWARE	Advanced Wellness and Resilience in Education
AWMLP	Association of Washington Middle Level Principals
AWSP	Association of Washington School Principals
AYP	Adequate Yearly Progress

### B

BEA	Basic Education Allocation
BEST	Beginning Teacher Support Team
BIE	Bureau of Indian Education

### C

CAA	Certificate of Academic Achievement
CACFP	Child and Adult Care Food Program
CBA	Classroom-Based Assessment
CBI	Content-Based Instruction
CBPA	Classroom-Based Performance Assessment
CCSS	Common Core State Standards
CCSSO	Council of Chief State School Officers
CDC	Center for Disease Control and Prevention
CEDARS	Comprehensive Education Data and Research System
CEDS	Common Education Data Standards
CGCP	Comprehensive Guidance and Counseling Program
CHA	Commission on Hispanic Affairs
CHS	College in the High School
CJCT	Criminal Justice Training Commission
COE	Collection of Evidence
COOP	Continuity of Operations Plan
COP	Council of Presidents
CPN	College Planning Network
CPWI	Community Prevention & Wellness Initiative
CRESO	Capital Region ESD 113
CSEC	Commercial Sexual Exploitation of Children
CSO	Campus Safety (Security) Officer
CTE	Career & Technical Education

## D

DBHR	Division of Behavioral Health and Recovery
DEL	Department of Early Learning
DES	Department of Enterprise Services
DEWIS	Dropout Early Warning and Intervention System
DHS	Department of Homeland Security
DOE	Department of Education
DOD	Department of Defense
DPI	DEWIS Planning and Implementation

## E

ECEAP	Early Childhood Educational Assistance Program
EDS	Education Data System
ELA	English Language Arts
ELL	English Language Learners
ELP	English Language Proficiency
EMD	Emergency Management Department
EOC	End of Course
EOGOAC	Educational opportunity Gap Oversight & Accountability Committee
EOP	Emergency Operations (Safety) Plan
ERDC	Education Research and Data Center
ESD	Education Service District
ESA	Education Staff Associate
ESEA	Elementary & Secondary Education Act
ESPAW	Elementary School Principals Association of Washington

## F

FAQ	Frequently Asked Questions
FEMA	Federal Emergency Management Agency
FERPA	Family Educational Rights and Privacy Act
FFVP	Fresh Fruit and Vegetable Program
FMLA	Family and Medical Leave Act
FRLP	Free & Reduced-Price Lunch Program
FTE	Full Time Equivalent

## G

GATE	Graduation: A Team Effort
GED	General Education Development
GAP	Graduation Alternative Program
GRADS	Graduation, Reality and Dual-Role Skills

## H

HBI	Home-based Instruction
HECB	Washington Student Achievement Council
HERO	Higher Education Readiness Opportunity

HIB Harassment, Intimidation, Bullying  
HIPAA Health Insurance Portability and Accountability Act  
HSBP High School & Beyond Plan  
HSPE High School Proficiency Exam  
HYS Healthy Youth Survey

## I

IB International Baccalaureate  
ICS Incident Command System  
IDEA Individuals with Disabilities ACT  
ISS Integrated Student Services  
ITS Information Technology Services

## J

JAG Jobs for America's Graduates  
JLARC Joint Legislative Audit and Review Committee  
JWG Jobs for Washington's Graduates

## L

LAP Learning Assistance Program  
LEA Local Education Agency  
Law Enforcement Agency  
Legislative SB Senate Bill  
HB House Bill  
SSB or SHB Substitute Senate or House Bill  
ESSB or ESHB Engrossed Substitute Senate or House Bill  
LGBTQ Lesbian, Gay, Bisexual, Transgender, Questioning Youth

## M

MEA Meeting Expense Authorization  
MCEC Military Child Education Coalition  
MEP Migrant Education Program  
MIC3 Military Interstate Children's Compact Commission  
MISA Military Impacted Schools Association  
MSP Measurements of Student Progress  
MTSS Multi-Tiered System of Supports

## N

NAEP National Assessment of Education Progress  
NAEP National Association of Environmental Professionals  
NAGC National Association for Gifted Children  
NBPTS National Board for Professional Teaching Standards  
NCLB No Child Left Behind Act  
NIMS National Incident Management System  
NITT-TA Now Is the Time-Technical Assistance (Project AWARE)  
NCESD North Central ESD (ESD 171)

NSLP National School Lunch Program  
NWAIS Northwest Association of Independent Schools  
NWESD Northwest Educational Service District (ESD 189)

## O

OCR Office of Civil Rights  
OCR Office of Code Reviser  
OESD Olympic Educational Service District (ESD 114)  
OEO Office of Education Ombuds  
OFM Office of Financial Management  
OIP Opportunity Internship Program  
OPP Office of Professional Practices  
OSPI Office of Superintendent of Public Instruction

## P

PASS Pay for Actual Student Success  
PBIS Positive Behavior and Intervention Supports  
PDC Public Disclosure Commission  
PDF Portable Document Format  
PDP Performance and Development Plan  
PEBB Public Employees Benefits Board  
PERC Public Employment Relations Commission  
PESB Professional Educator Standards Board  
PLC Professional Learning Community  
PLD Proficiency Level Descriptors  
PPD-8 Presidential Policy Directive 8 (FEMA)  
PSAC Private School Advisory Committee  
PSESD Puget Sound Educational Service District (ESD 121)

## Q

Q&A Questions and Answers  
QEC Quality Education Council

## R

REMS Readiness and Emergency Management for Schools  
RCCI Residential Child Care Institutions  
RCW Revised Code of Washington (law)  
REAP Rural Education Achievement Program  
RS Running Start  
RTI Response to Intervention  
RTL Readiness to Learn

## S

SAMHSA Substance Abuse and Mental Health Services Administration  
SAPISP Student Assistance Prevention-Intervention Program

SBAC	Smarter Balanced Assessment
SBCTC	State Board for Community & Technical Colleges
SBE	State Board of Education (also see W)
SBP	School Breakfast Program
SEA	State Education Agency
SFSP	Summer Food Service Program
SHECAT	Sexual Health Education Curriculum Analysis Tool
SI	Sheltered Instruction
SIRS	School Information and Research Service
SLP	Student Learning Plans
SNOW	School Nurses Organization of Washington
SOS	Secretary of State
SRO	School Resource Officer (a commissioned law enforcement officer)
SSAC	School Safety Advisory Committee
SSO	School Security Officer (Also: CSO-Campus Safety (Security) Officer); Seamless Summer Option
STARS	Student Transport Allocation Reporting System Statewide Training Automated Registration System

## T

TA	Travel Authorization
TBIP	Transitional Bilingual Education Program
TE	Time & Effort
TE	Travel Expense

## U

USDA	United States Department of Agriculture
USDOE	United States Department of Education

## W

WAC	Washington Administrative Code (rule)
WACTE	Washington Association for Career & Technical Education
WAETAG	Washington Association of Educators of the Talented and Gifted
WAHPERD	Washington Alliance for Health, Physical Education, Recreation, and Dance
WaKIDS	Washington Kindergarten Inventory of Developing Skills
WALA	Washington Association of Learning Alternatives
WAMOA	Washington Association of Maintenance and Operations Administrators
WASA	Washington School Administrators Association
WASBO	Washington Association of School Business Officials
WASPC	Washington Association of Sheriffs and Police Chiefs
WCHSCR	Washington Council for High School/College Relations
WDC	Workforce Development Council
WEA	Washington Education Association
WELPA	Washington English Language Proficiency Assessment
WERA	Washington Educational Research Association
WFIS	Washington Federation of Independent Schools
WHO	Washington Homeschool Organization

WIAA	Washington Interscholastic Activities Association
WINS	Washington Integrated Nutrition System
WSAC	Washington Student Achievement Council
WSBE	Washington State Board of Education (also see S)
WSCA	Washington School Counselors Association
WSFC	Washington State Fusion Center
WSLA	Washington State Leadership Academy
WSIPC	Washington School Information Processing Cooperative
WSIPP	Washington State Institute for Public Policy
WSPA	Washington School Personnel Association
WSPTA	Washington State Parent/Teacher Association
WSSDA	Washington State School Directors Association
WSSRA	Washington State School Retirees' Association