

What do I need to know about LAP reporting?

Extended Learning Time

Extended day learning occurs outside the required basic education allotted time period and can include before-school hours, after-school hours, on Saturdays, and during the summer. For students who receive multiple extended learning time interventions, please select the primary intervention.

- **Before/After School Instruction:** Structured learning environment; instruction is provided by a trained professional.
- **Homework Club:** Loosely structured environment where students work independently or in small groups on academic assignments; an educator may provide supervision and/or offer assistance as needed.
- **Book Programs:** Structured program where students are assigned books to read outside of school hours. Guiding questions or other assignments may accompany the text. If parents are trained to work with their child on reading strategies, please also record this as “family engagement outside of school” on the family engagement tab.
- **Computer-Based or Online Programs:** Online or computer programs assigned to LAP-served students to complete at home or on campus outside of regular school hours. For example, students may be assigned a login to an online academic program to complete at home. If parents are trained to work with their child on this program, please also record this as “family engagement outside of school” on the family engagement tab.
- **Saturday Programs:** Structured learning on Saturdays; instruction is provided by a trained professional.

Tutoring

Tutoring includes any interaction with a trained adult or peer using an intervention program or practice that addresses students’ unique academic needs during the regular school day. Tutoring may be implemented through a push-out or push-in model. Tutoring may serve students one-on-one, in small groups, or in a classroom setting. For students who receive multiple tutoring interventions, please select the primary intervention. For services outside of the regular school day, please select from the Extended Learning Time options.

- **Double Dosing:** This is a second period of instruction during the school day. This model is more common at the secondary level where students are enrolled in an additional full-length period of academic instruction.
- **Intervention Specialist:** This may be the “LAP teacher” or other certificated teacher who only works with LAP-served students during the day who push-in or pull-out from the general education classroom.
- **Paraeducator:** Classified staff who work with LAP-served students during the day who push-in or pull-out from the general education or intervention classroom.
- **Peer Tutor:** A same age or cross age student tutor who works with LAP-served students under the guidance of a certificated educator.
- **Trained Teacher:** A core general education teacher who may work with LAP-served students on a limited basis or through a double dose of instruction during the school day.
- **Volunteer:** An adult volunteer who works with LAP-served students during the day who push-in or pull-out from the general education or intervention classroom under the guidance of a certificated educator.

Resources

- [LAP Q&A](#)
- [Menus of Best Practices and Strategies](#)
- [Academic Intervention Tool Chart](#) from the National Center for Intensive Intervention (NCII)
- National Center for Education Evaluation’s [What Works Clearinghouse](#)

Extended Learning Time vs. Tutoring in EDS

Student List Tab Functionality

All data is pre-populated from the district Student Information System (SIS) through CEDARS.

The Student List includes student records submitted to CEDARS with the following Program Codes: 6, 7, 37, and 38.

Directions

1. Verify the accuracy of the student-level data pre-populated from CEDARS data.
2. If any data is incorrect, verify the data in your SIS.
 - a. If the data in your SIS is incorrect, update the data and submit to CEDARS.
 - b. If the data in your SIS is correct, check with your CEDARS District Administrator. Their contact information can be found on the LAP Home tab. It is possible the correct data has not yet been sent to CEDARS or has errors in CEDARS.
 - c. Once all records are Complete in a school, click the Mark Complete button to verify your data is correct.

**Have Questions?
Need Help?**

**Call the LAP
Office
(360) 725-6100**

**Email the LAP
Office
LAP@k12.wa.us**