

Q: Is the Out of Endorsement Plan different than a waiver?

A: The waiver was issued by PESB. The Out of Endorsement plan is put into place by the school district.

Q: Is a substitute or emergency substitute considered out of endorsement and need to be approved by school board?

A: The Emergency Sub and regular Sub do not hold endorsements on them. They are considered limited certificates. Please see WAC 181-79A-231 for specifications.

Q: For an extreme example... OSPI would recommend an Elem Ed endorsed teacher in a HS classroom vs an emergency substitute with a plan in place to attain the endorsement?

A: The OSPI Certification office would not provide a recommendation for this situation. Placement is decided at the school district level.

Q: So if we have someone teaching out of endorsement we no longer complete a waiver for PESB however should still complete the plan and have on file.

A: Yes.

Q: Is there a form or particular process that cert officers should submit if requesting a rush?

A: Yes. There is a specific rush request form. It is available on the Certification web page. Form 1541.

Q: Went to the PESB rules website and not finding where the expanded list of accrediting bodies' information is located

A: It is located on the Certification web page. From the home page select "Helpful Links". The very last link on the following page leads to the accreditation body information.

Q: Does expanded list of accrediting bodies apply for Bachelor degrees awarded by institutions on the lists for entry to Master level cert programs or must BA degree still be from regionally accredited institution? I understand professional development can be from the expanded list of institutions.

A: If the institution is accredited by one of the accredited bodies on the list, the BA degree would be accepted by the Cert office. It will be up to the Master's level program to determine if they accept their degree or not.

Q: Will this update the S275 manual?

Q: Will that chart show all states and their respective tests which will be accepted by OSPI? Thanks!

A: The chart shows what testing systems are accepted. It does not show the individual tests. This will be available in the future.

Q: If we have employees who have turned in transcripts from the newly accredited bodies, can we now count those credits?

A: Contact School Apportionment and Financial Service within OSPI for further information.

Q: With the new regionally accredited bodies, is that from here forward or do we need to go back and relook at transcripts to see if we have denied credits in the past.

A: You can go back and review transcripts from the date PESB adopted the new standard, May 2016.

Q: Do you mean OSPI Certification page? What is the link on this slide referencing? I see the rules listed and the last date filed is 02/19/2013. I'm looking for the expanded list of accrediting bodies.

A: <http://k12.wa.us/certification/colleges/default.aspx>

Q: I can never figure out how to get the parameters to work for Certificates and Endorsements. I've never been able to get a report to run.

A: When running the expiration reports you will need to specify dates and filter all sections, selecting 'What' information you are trying to retrieve data for. If you do not filter all sections the report will not run because it does not know what data results to provide.

Q: To clarify, the educator is the only one who can submit a copy of the certificate? Districts will not have the ability to print for our records?

A: The educator will be able to print the official certificate with the watermark. Other roles will still have the current pdf version without the watermark. The school district roles are able to confirm the certificate holder's information through their E-Certification file.

Q: If we submit a rush request and you find deficiencies within an application, do we need to submit a new rush request again once the outstanding items have been satisfied?

A: Yes

Q: Just to clarify: should cert officers collect the paper application from ESA candidates until E-Cert has been updated?

A: The process will not change for Institutions. They will proceed using the same process with E-Certification.

Q: Substitute teacher question: A substitute teacher with a WA State Teaching Certificate and a "Substitute" endorsement only... Is this substitute able to be placed long term, up to 180 days, and not be endorsed in the subject matter they are assigned to? Or is this where we need to request the Limited Certificate?

A: The substitute certificate holder is eligible to be placed in one assignment for up to 180 days. Please see WAC 181-79A-231, section 2.

Q: Hiring an emergency or conditional in a classroom must be justified. What if the only certificated individuals available have bad references? Are we still obligated to hire them or can we move forward with an emergency sub with proven references and entering a program?

A: This situation would be decided at the school district level.

Q: How soon prior to the first day of school do you like to receive RUSH forms for teachers that have not yet been issued their certificates?

A: If you have an educator whose application has not been processed and they do not hold another valid certificate a rush request may be submitted 10 business days prior to their start date. Rush requests are processed within 7-10 business days from the date received in the Certification office.

Q: Am I understanding it correct, the district cannot print the certificate only the teacher in order for it to be official?

A: The educator can print the official copy with the watermark. The school district role can view and print the PDF without the watermark, but is able to confirm certification status in the educator's record.

Q: Where can I print off this presentation?

A: It will be posted on our Certification website within 5 days.

Q: Will there be a form to complete for the plan to help those who are emergency positions so that district's know what PESB expectations are?

A: The plan is put in place at the school district level.

Q: Typically my educators keep their original certificate and I take a copy for their personnel file, doesn't this suffice for auditing purposes?

A: Yes.

Q: So substitutes do need to be approved by the school board if they are going to be placed in a long term position?

A: Substitute certificate holders can be placed in one assignment for up to 180 days. Please see WAC 181-79A-231, section 2. The WAC does not state that the placement must be approved by the school board.

Q: Since waivers are no longer required, do you have to have a pre-endorsement waiver for a special education assignment, or can our board of directors decide that?

A: Contact the Special Education office within OSPI.

Q: Would a person with a lifetime sub cert need School Board approval for out-of-endorsement waiver? They have no endorsement, so not really outside endorsed area... I know they would need a similar plan of improvement but wondering if sub certificates require the same process as out-of-endorsement waiver. Thanks!

A: Out of endorsement waivers are no longer issued and would not be required for an individual holding a substitute certificate.

Q: If our secondary teacher have to teach in an area outside their certification will they need an emergency cert in addition to their certification for the 180 days, while we work on getting them the cert they need? What about the certification our teachers received under the highly qualified teacher certifications, are those certifications still valid?

A: No. If an educator holds a regular teaching certificate they would not be eligible for a limited certificate such as the Emergency teacher. Highly qualified is no longer in place. If an educator added an endorsement to their certificate it will be listed on the certificate document and in the E-Certification system and the educator is eligible to be placed in that area.

Q: The Special Ed waiver still exists, correct?

A: Yes.

Q: The use of the electronic certificate as the primary document, seems at odds with the statement that we cannot rely upon the report of endorsements in e-certification....just an observation. These issues seem to conflict.

A: These are two different things. The certificate and endorsement held will be accurate when looking at the certificate holder's E-Cert account or on their Official printed cert. The endorsement report may not

be returning accurate results as it is still in beta mode. The report may not pull all results for the endorsement selected. It would not affect an individual's E-Cert record/information.

Q: Do Emergency substitutes have the ability to sub up to a year or just regular substitute cert holders?

A: There is not a time restriction on placement for the Emergency Substitute. Refer to WAC 181-79A-231.

Q: Did I hear correctly? Can people take NES/WEST/Praxis in order to be endorsed?

A: PESB has approved numerous out of state testing systems that can be used in lieu of the Washington state West E/NES content knowledge assessment. This has been posted on the Certification web page since changes were approved in September of 2015. The link provided leads to the Washington assessment information. <http://www.k12.wa.us/certification/Teacher/teachertesting.aspx>