



SUPERINTENDENT OF PUBLIC INSTRUCTION

Randy I. Dorn Old Capitol Building · PO BOX 47200 · Olympia, WA 98504-7200 · <http://www.k12.wa.us>

June 8, 2016

() Action Required
(X) Informational

MEMORANDUM NO. 030-16M CHILD NUTRITION SERVICES

TO: Educational Service District Superintendents
School District Superintendents
Assistant Superintendents for Business and/or Business Managers
School Food Service Supervisors
Administrators of Child and Adult Care Food Program Institutions
Administrators of Private Schools

FROM: Randy I. Dorn, State Superintendent of Public Instruction

RE: Waiver of Eligibility for Early Childhood Education and Assistance Program

CONTACTS: Adele Roberts 360-725-6200 adele.roberts@k12.wa.us
Wendy Barkley 360-725-6200 wendy.barkley@k12.wa.us
Agency TTY: 360-664-3631

The Western Regional Office of the U.S. Department of Agriculture (USDA) has extended the automatic eligibility of participants in Washington State's Early Childhood Education and Assistance Program (ECEAP) for a one-year period. The waiver not only covers children participating in child care centers that claim meals under the Child and Adult Care Food Program (CACFP) but also those children participating in child care centers that claim meals under the National School Lunch Program (NSLP) and the School Breakfast Program (SBP).

This approved waiver is effective July 1, 2016, and is effective through June 30, 2017.

Automatic Eligibility for ECEAP Participants

Institutions that feed and claim children enrolled in ECEAP are not required to collect income applications. Children enrolled in ECEAP are automatically eligible for free meal benefits without further application or eligibility determination. Automatic eligibility does not extend to siblings. Conditions for automatic eligibility are:

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1. The child must be enrolled as a participant in ECEAP under the Washington State Early Childhood Education and Assistance Act.
2. The local education agency (LEA) or the child care center should have a list on file from the ECEAP grantee of children enrolled as participants in ECEAP to document their eligibility for free meals. This list should be obtained prior to school starting. Without the grantee list, ECEAP students begin the school year in the paid eligibility status. Even if enrollment changes are anticipated, it is best to obtain an initial list and make additions/changes as they occur. ECEAP children determined to be automatically eligible for free meal benefits should be excluded from verification for the NSLP/SBP as they are considered directly certified.

If you have questions regarding this bulletin, please contact Adele Roberts, Child and Adult Care Food Program Supervisor, or Wendy Barkley, School Nutrition Programs Supervisor, at 360-725-6200.

The agency TTY number is 360-664-3631. This information is also available at <http://www.k12.wa.us/BulletinsMemos/bulletins2016.aspx> on the agency website.

EXECUTIVE SERVICES

Ken Kanikeberg
Chief of Staff

CHILD NUTRITION SERVICES

Donna Parsons, MS, RD, SNS
Director, Child Nutrition Services

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Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; fax: (202) 690-7442; or email: program.intake@usda.gov.

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