



SUPERINTENDENT OF PUBLIC INSTRUCTION

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December 6, 2017

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(X) Informational

BULLETIN NO. 100-17 Office of Professional Practices

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Processing Fingerprints of Educational Volunteers

CONTACT: Catherine Slagle, Director
360-725-6136, catherine.slagle@k12.wa.us

PURPOSE/BACKGROUND

The recent passing of SSB5605 allows the Superintendent of Public Instruction to process the fingerprint results for educational volunteers.

SSB5605 added the following subsection to RCW 28A.400.303:

(3)(a) School districts, educational service districts, the Washington state center for childhood deafness and hearing loss, the state school for the blind, federal bureau of Indian affairs-funded schools, charter schools established under chapter 28A.710 RCW, schools that are the subject of a state-tribal education compact under chapter 28A.715 RCW, and their contractors may use the process in subsection (1) of this section to perform record checks for any prospective volunteer who will have regularly scheduled unsupervised access to children under eighteen years of age or developmentally disabled persons, during the course of his or her involvement with the school or organization under circumstances where access will or may involve the following:

- (i) Groups of five or fewer children under twelve years of age;
 - (ii) Groups of three or fewer children between twelve and eighteen years of age; or
 - (iii) Developmentally disabled persons.
- (b) For purposes of (a) of this subsection, "unsupervised" means not in the presence of:
- (i) Another employee or volunteer from the same school or organization; or
 - (ii) Any relative or guardian of any of the children or developmentally disabled persons to which the prospective employee or volunteer has access during the course of his or her involvement with the school or organization.

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The individual agencies (school districts and ESDs) will need to determine if the educational volunteer will meet the criteria listed in the WAC for fingerprinting at any time during their volunteer service.

While this allows the fingerprinting of educational volunteers, school districts and ESDs are not required to process their educational volunteers through the OSPI fingerprinting process.

The cost of the fingerprinting process for an educational volunteer will be the same as an employee or contractor.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Jennifer Simmonds, at 360-725-6137 or email jennifer.simmonds@k12.wa.us. The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins and Memoranda](http://www.k12.wa.us/BulletinsMemos/bulletins2017.aspx) page of the OSPI website. (www.k12.wa.us/BulletinsMemos/bulletins2017.aspx).

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