

CHILD AND ADULT CARE FOOD PROGRAM Application Renewal Checklist – Adult Care

The Child and Adult Care Food Program (CACFP) application includes completing the applicable items and documents.

All documents must be added in WINS. See [Adding Documents in WINS](#) for detailed instructions.

Required by all sponsors - complete in WINS:

- Sponsor Profile
- Sponsor Application
- Site Application(s)
- Site Calendar(s)
- Budget
- Management Plan (for Sponsoring Organizations)

Required by sponsors who contract for Vended Meals – added in WINS:

- [Food Service Agreement for Vendors](#)