



SUPERINTENDENT OF PUBLIC INSTRUCTION

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(X) Informational

BULLETIN NO. 015-17 CAREER AND COLLEGE READINESS

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
School Building Principals
Career and Technical Education Directors

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Career and Technical Education Statewide Program Re-Approval Process

CONTACT: George Aszklar, Director of Career and Technical Education
360-725-6243, george.aszklar@k12.wa.us

PURPOSE/BACKGROUND

The Career and Technical Education Application will be expanded in the Educational Data System (EDS) to include a Program Re-Approval Process in addition to the existing Course Approval Process. School districts and skill centers offering Career and Technical Education (CTE) programs will validate, as necessary, edit, and then submit, all currently approved courses in a single program area through a new program application, beginning January 2018. This is a revision from the current process of submitting each course to achieve re-approval. The two processes will be available concurrently with new courses being submitted in the Course Approval Process, and re-approvals being submitted by program area. The purpose of this process is to make certain that all CTE courses:

- Ensure academic rigor
- Align with the state's education reform requirements, including the Washington state Learning Standards
- Align with current industry standards
- Help address the skills gap of Washington's economy
- Maintain strong relationships with local CTE advisory councils for the design and delivery of CTE

The Program Re-Approval Process will be finalized following a period of internal and external testing, and will be a focus of technical assistance throughout the remainder of the 2016–17 school year. OSPI program supervisors from CTE will also be offering professional development on the new process throughout conferences in the summer and fall. Information on both approval processes is available on the [OSPI CTE website](#).

In addition to the establishment of a new Program Re-Approval process, a new approval cycle schedule has been created. Districts across the state are currently assigned to a group in a 4-year Course Re-Approval Cycle. This has been updated and revised, assigning each district and skill center to a specific group in a [5-Year Program Re-Approval Cycle](#). The Re-Approval Cycle includes the group the district and skill center is assigned, the program area that is to be submitted, and the year the specific program application is to be submitted. Beginning January 2018 districts and skill centers will be on the new 5-Year [Re-Approval Submission Cycle](#). There will be a thirty-one-day window, opening January 1 of the calendar year and closing January 31 of the calendar year for districts to submit their program application. Districts must have current approval for all courses within a specific program area, prior to the due date of the Program Re-Approval Process. Districts can access the existing Course Approval application to determine course approval status, as well as to submit any lapsed, expired, or new course applications prior to Program Re-Approval.

Districts and skill centers will not have a defined expiration date for the courses in their program application until they submit their program application in the Program Re-Approval System, and achieve approval at the state level. Districts and skill centers will refer to the Office of Superintendent of Public Instruction 5-Year Program Re-Approval Cycle to determine the correct year that they are to submit the program application for a specific program area. Districts will have a Signature Page to print with a defined expiration date once the OSPI program supervisor approves the program application.

INFORMATION AND ASSISTANCE

For questions regarding the contents of this bulletin please contact George Aszklar, Director of Career and Technical Education at 360-725-6243 or email george.aszklar@k12.wa.us. The OSPI TTY number is 360-664-3631.

This bulletin is also available on OSPI's website at <http://www.k12.wa.us/BulletinsMemos/bulletins2017.aspx>.

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